

**Smith Middle School PTO Meeting Minutes**  
**11/29/21 – 5pm**  
**Large Conference Room, Smith Middle School**

**Attendance:** Sherry Gillespie, Cheri Armstrong, Ray Shamoun, Julie Gould, Chris Mueller

**Welcome:** Meeting was called to order at 5pm.

**General Business/Administrative:**

**New Business:**

**Read-a-thon Fundraiser:** Sherry provided updates:

1. \$10,262.75 is total raised minus expenses.
2. Expenses include: \$50 gift card for Mrs. Taylor, \$100 gift card for top 3 fundraisers, pizza party for Mrs. Taylor's class, pizza party for 9 students who raised \$250 or more and 6<sup>th</sup> grade popsicle party (this will take place in the spring). Thank you to Mr. Mueller for picking up the pizza for Mrs. Taylor's class and taking pictures.
3. Mr. Mueller will email parents a letter explaining how this money will be used.

**Holiday Giving Tree:** Sherry provided updates:

1. We have 35 gift cards from last year.
2. We have about 70 staff members and would like to give them each two \$10 gift cards.
3. Sherry will create a Sign Up Genius for 105 gift cards, including 60 Amazon cards, 35 Starbucks cards and 25 Target gift cards. It will also include the Venmo link for parents who want to donate money.
4. We will use the monetary donations to stock the staff lounge with the list of items Mrs. Hartenburg provided.

**Principal's Update:** Mr. Mueller provided updates:

1. There was a spectacular presentation for the 8<sup>th</sup> graders given by Judge Hartig at the school.
2. All the kids behaved perfectly and dressed appropriately. They also asked many great questions, and the judge was impressed.

**PTO Insurance:** Sherry is still looking into this for the next meeting.

**Treasurer's Report:** Sherry asked Ray to provide a print out of the current budget at the next meeting so we can review it before fulfilling teacher grants. Ray reported that our current balance is \$7,791. We've received three grants to fulfill from last year.

**Closing:** Meeting was adjourned at 6:00pm.