

Smith Middle School PTO Meeting Minutes

November 7, 2022 – 6pm

Smith Middle School Library

Attendance: Julie Gould, Catherine Rodman, Karen Hotts, Analisa Heston, Katie Gorman, Courtney Spangler, Jen Chambers, Christine Austin, Casey Conaton, Jamie Glab, Elizabeth Hammond

Introductions: PTO Board Members, Smith Administrators, Attendees introduced themselves.

New Business:

Fall Dance:

- Fall Dance was a success.
- Sold 352 tickets
- Ordered 30 large pizzas and sold all the slices
- Had enough cider/donuts for everyone
- In addition to the music/dance, everyone enjoyed the games, sports, other activities that were a part of the dance. It was felt that there was something there for everyone.

Staff Breakfast:

- The teachers were very appreciative of the breakfast that was provided; it boosted moral for the day.
- The casseroles were a huge hit with the teachers/staff.

Holiday Giving Tree:

- Jen Chambers and Katie Gorman will be chairing this event.
- The PTO will be asking parents for money/donations, then they will purchase gift cards for teachers and staff.
- Last year, PTO collected enough money so that each staff member received \$20 in gift cards.
- Discussed that it is easiest to collect cash from parents, then distribute evenly to all, rather than asking for specific items for each staff member.
- Jen and Katie will put together an email that will be sent out to parents in the next few weeks so parents can start sending in donations.

Bake Sales:

- Christine Austin would like to start the Bake Sales up again; maybe three times per year, during the three lunches.
- In previous years, she has asked parents to send in cupcakes only, and sell them for \$1 each.
- She suggested that students make posters to advertise when the sales will be so that kids know to bring in money.
- Christine will send some dates to Ryan Brinks and Casey Conaton so that it can be cleared in advance with the food service department. Need to know information such as date of sale, cost, what will be sold, etc.
- The cupcakes can be baked at home or store bought, kids prefer the store bought.

- A sign up genius will be prepared once the dates are set. Christine will need 3 parent volunteers to help sell the cupcakes at lunch.

Principal's Update:

- Casey Conaton provided the update.
- 8th graders are returning from their Washington D.C. trip this evening. They had a pretty good trip overall.
- Discussed having parents/PTO sell concessions at basketball games.
- The date for the 8th grade promotion will be June 15th from 9-11 am. The student lunch and party will take place following the promotion, from 11am-1pm.
- Discussion was had asking parents to send in \$5-10 for their 8th grade student to help towards the cost of the party.

Budget Review:

- The dance made a profit of approximately \$500.

Future Meeting Dates and Times 22/23 School Year: Meeting dates and times for the upcoming school year were reviewed. The remaining meetings will take place on the following Mondays at 6pm: December 5th, January 9th, February 6th, March 6th, April 10th, May 8th and June 5th.

Open Committee Chair Positions: we are still in need of a few chairs for the following positions: Concessions; Restaurant Nights; Stop-N-Shop.

- Trying to get these positions filled. PTO would like to do Concessions at the winter sports.
- Discussed having a restaurant night in December.
- Discussed selling donuts before school one day in December.

Closing: Meeting was adjourned at 6:50 pm.